

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
April 18, 2023**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Robert G. Holzer. Those in attendance were:

Robert G. Holzer, President	Dennis W. O'Toole, Vice President
Judith M. McDaid, Mayor	Jamie L. Say
Christine A. Hendryx	Christi Black
Bernadette K. Holzer	Cindy Crytzer, Secretary
Mary Ann Stanziano, Admin. Asst.	Kent Ralston, Public Works Director

Public Comment: Lyndsie Devito was in attendance to represent the Clarion Forest Little League.

Public Works Report: Kent reported that during the last windstorm an electrical wire was torn down at the reservoir and Snyder Electric will be fixing it tomorrow. The ballfield fence has been straightened. They installed pipe and catch basins at the beginning of Tionesta Park Lane and are ready for the contractor to start the road. The other pipe and filters will be installed once the road is done. Kent has been in contact with the Michael Beichner who has swept the streets in past years and his equipment is down. Kent has been looking for another street sweeper. Kent is getting bids for the crosswalk painting and the office parking lot resealing and line painting. He has two bids for the crosswalks and one for the office parking lot. So far, the bids have been within the amounts budgeted. Kent stated that he wanted to have the crosswalks done by Memorial Day weekend.

Minutes: A motion was made by Bernadette Holzer to approve the April 4, 2023 Council meeting minutes, 2nd by Jamie Say, motion carried.

Financial:

- Account Balances 3/31/23: Reviewed.
- Revenue & Expense Statement 3/31/23: Reviewed.

Correspondence:

- **Letter from Tom Kline dated 2/21/23 regarding the Market Village:** He and his family are strong supporters of the Village and wanted to convey their support.

Old Business:

- **GIS Mapping:** Field work done – waiting on final product.
- **Enforcement Notices:** 204 Sherman St – nothing new; 129 Elm St. – restoration in process; 103 May St. – nothing new.
- **Council Run Rip-rap:** Awaiting news of additional possible funding from the Conservation District. The Board meets on 4/27/23.
- **Dale Street Ext. Water Project:** Nothing new.
- **Library Stormwater/Sewer Project:** Waiting on DEP Permit.
- **Lions Trail Signs:** Jamie, Mary Ann and Bernadette to get together to finalize the sign printing. Kent and Jim Knauff will get together after that to go over locations.
- **Beach Park Dirt & Gravel Road Project:** Bid opening this afternoon. There were four bids: Mealy Excavating \$77,688; John Anderson Construction \$102,395.00; Daniels Brothers Contracting \$65,403; and J & J Snyder \$36,520.00. Denny O'Toole moved to award the project to J & J Snyder, 2nd by Christine Hendryx, motion carried.
- **Beach Park Upgrades:** One of the baby swings has been shipped. Cindy applied to the Proper Trust for a \$2,000 grant for playground mulch. The board meets at the end of May.
- **Library Trees:** Calendared for this year.
- **Pickle Ball Court:** No update until the end of May.

New Business:

- **Beach Building Roofs Repairs:** Kent reported that beach house building and beach garage need repairs due to the recent windstorms. Kent got an estimate from Adam Lesko to make the repairs for \$650.00. Cindy explained the options to cover the roof repair cost. Jamie Say moved to move \$650 from the sidewalk budget (30-430-751) to the beach house repair budget (30-430-748), 2nd by Denny O'Toole, motion carried.
- **TS&R Status & Request:** Cindy reported that after the last council meeting, Britney Donato told her that TS&R may need help with paying for the port-a-jons. After the Council meeting packet was prepared, Britney Donato contacted Cindy and told her that TS&R would pay for the facilities and they

would be delivered before the first games at the parks. No action needed with regard to the facilities. Judy McDaid reported that donations had been made to the little league so that equipment and supplies for the kids could be ordered. New bases have been ordered to replace the broken ones, as well as other equipment. Bernadette Holzer told Lyndsie if she attends the next Lions meeting to explain the plans for the league and the financial needs of the league, the Lions may be able to make a donation. Kent is meeting with Brian Phillips and Joe Devito on 4/19/23 to go over the needed repairs to the dugouts at the beach field. Cindy to contact Britney Donato to request a TS&R board member attend the next Council meeting to share their plans for this year.

- **214 Elm St/Methodist Church Request:** Cindy researched the process to sell a portion of 214 Elm Street to the Church. The Borough must have the property appraised. If the value is \$6,000 or less, then it would not have to go through the bidding process. Cindy explained that the lot is a part of the sewer line replacement project that will be done this year. The funds to pay for the project is coming from the ARC and because the building is to be demolished, the Borough has to show how the vacant lot will promote economic improvement in the area. The Borough has committed to a Farmer's Market concept to satisfy ARC requirements. Cindy is concerned that a decision to sell a portion of the lot may affect the sewer grant and Kent stated that the sewer project is very important and needs to be completed asap to address sewer line concerns. After discussion, Council tabled this matter until a later time.

Executive Session: None

Reports:

- **Mayor:** Judy reported that she is working with the Little League and stated "sometimes it takes a village" to get a community project moving along.
- **President:** None.
- **Committees:** None.
- **Sheriff:** None.
- **Library:** 1st quarter library financials reviewed.
- **EHB:** The board met today. Denny Reported that the board voted to financially support the new water system at the Endeavor Senior center if needed. Pursuant to a DEP mandate, the water system has to be replaced and Hickory Township requested the financial assistance of the board. The

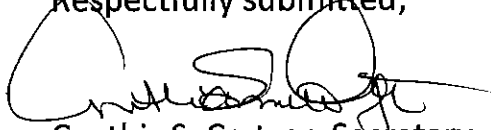
Township has also applied for a grant through the Forest County Conservation District.

- **COG Report:** Next meeting 5/3/23 @ 6:30 pm.
- **TCC Committee:** None.
- **Ambulance:** Judy reported that the Board met on 4/17/23. The Board is still waiting to hear from Community Ambulance to see if they will lease some of their employees to the service. The new ambulance was delivered last week.
- **Zoning Hearing Board:** None.
- **TMA:** None.
- **Planning Commission:** None.

Roundtable: None.

Denny O'Toole moved to adjourn, 2nd by Jamie Say, motion carried. Meeting adjourned at 6:13 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary