

**TIONESTA BOROUGH COUNCIL  
MEETING MINUTES  
February 7, 2023 - 5:00 PM**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Robert G. Holzer. Those in attendance were:

Robert G. Holzer, President  
Judith M. McDaid, Mayor  
M. Rowan Rose  
Cindy Crytzer, Secretary

Dennis W. O'Toole, V. President  
Christine Hendryx  
Jamie Say  
Mary Ann Stanziano, Admin. Assistant

**Public Comment:** None.

**Minutes:** A motion was made by Denny O'Toole to approve the January 17, 2023 Council minutes, 2<sup>nd</sup> by Jamie Say, motion carried.

**Bills:** January bills and bill list reviewed. A motion was made by Jamie Say to approve payment of the January, 2023 bills as presented, 2<sup>nd</sup> by Christine Hendryx, motion carried.

**Correspondence:**

- **Letter from May & Company Re: 2022 Audit:** Rowan Rose moved to authorize the execution of the retainer agreement with May & Company for the 2022 audit, 2<sup>nd</sup> by Denny O'Toole, motion carried.

**Old Business:**

- **GIS Mapping:** Nothing new.
- **Walnut Street Storm Water Line Replacement:** Project is complete and Steel Nation signed off on the certificate of substantial completion.
- **Enforcement Notices:** 214 Elm St. – The County and School District accepted the Borough's bid to purchase from the repository. The deed is being prepared and will be recorded. Cindy will add the building to the insurance and inventory the building contents. Kent will begin cleaning up the area and making it safer; 204 Sherman St. – nothing new. 129 Elm St. – Owner is currently renovating the home. A complaint has been made on the house at 306 Williams St. Cindy to contact the owner.
- **Council Run Rip-Rap:** Bid Packet completed and project ready to go out to bid. Jamie Say moved to authorize the bid notice to be published as required, 2<sup>nd</sup> by Rowan Rose, motion carried.

- **Dale Street Water/Sewer Project:** Letters to PA elected officials dated 1/24/2023 requesting their support of this project - reviewed.
- **Library Storm Water & Sanitary Sewer Project:** DEP Permit application in process. Nothing new.
- **Trail/Lions Signs:** Nothing new.
- **USDA Truck Grant/Loan:** Grant and loan closed and funded.
- **Tionesta Park Lane Dirt & Gravel Road Project:** Nothing new.
- **Pickleball Court:** Nothing new.
- **Library Trees:** Scheduled for trimming in 2023.
- **2023 Sheriff Patrol Contract:** Denny O'Toole moved to authorize the execution of the 2023 contract at \$38.17 per hour, 2<sup>nd</sup> by Jamie Say, motion carried.

#### **New Business:**

- **Appointment to Elderly Housing Board:** Christine Hendryx moved to appoint Sherri Luchs to the Elderly Housing Board for a 3-year term ending 12/31/2025, 2<sup>nd</sup> by Denny O'Toole, motion carried.
- **Appointment to Planning Commission:** This commission needs one more member - still looking for a volunteer to serve. Cindy will check with two residents who were suggested by council members and report at the next meeting.
- **Open Tax Collector Bank Account at Community Connect Credit Union:** Rowan Rose authorized a bank account to be opened at the credit union for real estate/per capita tax collection use with Mary Ann Stanziano and Cynthia S. Crytzer as signers, one signature required, 2<sup>nd</sup> by Jamie Say, motion carried.

**Executive Session:** None.

#### **Reports:**

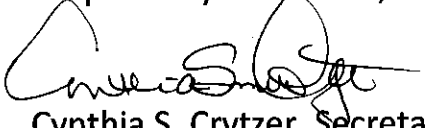
- **Mayor** – None.
- **President** – None.
- **Committees** – None.
- **Sheriff** – None.
- **Library** – Next meeting 3/1/23. The board is in the process of finding a new librarian to take Carla's place.
- **EHB** – None.
- **COG** – Cindy reported that another electronic recycling event will be held this year. Details to be announced at a later date.
- **TCC** – None.
- **Ambulance Board** – None.

- **Zoning Hearing Board** – None.
- **TMA** – None.
- **Planning Commission** – None.

**Roundtable:** None.

Rowan Rose moved to adjourn, 2<sup>nd</sup> by Christine Hendryx. Meeting adjourned at 5:46 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary