

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
November 15, 2022**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Robert G. Holzer. Those in attendance were:

Robert G. Holzer, President	Dennis W. O'Toole, Vice President
Judith M. McDaid, Mayor	Bernadette K. Holzer
Christi Black	Cindy Crytzer, Secretary
Kent Ralston, Public Works Director	Mary Ann Stanziano, Admin. Asst.

Public Comment: None.

Public Works Report: Kent reported that they had been doing ditch cleaning and routine maintenance.

Minutes: A motion was made by Bernadette Holzer to approve the November 1, 2022 Council meeting minutes, 2nd by Denny O'Toole, motion carried.

Financial:

- Account Balances 10/31/22: Reviewed.
- Revenue & Expense Statement 10/31/22: Reviewed.

Correspondence: None.

Old Business:

- **GIS Mapping:** Field work done – waiting on final product.
- **Walnut Street Storm Water Line Replacement:** Paving done last week. Cindy and Kent are working to closeout this project.
- **Enforcement Notices:** 214 Elm – Bernadette Holzer moved to provide a letter of support for On Hill Development LLC and submit an offer of \$100 to purchase the property from the Repository, 2nd by Christi, Motion carried. Denny O'Toole abstained. 129 Elm St. – restoration in process. 204 Sherman St – Cindy was contacted by the owner's daughter and she provided a copy of the violation notice to her.
- **Council Run Rip-rap:** Nothing new.
- **Dale Street Water/Sewer Project:** Nothing new.

- **Library Stormwater/Sewer Project:** Waiting on DEP Permit.
- **Lions Trail Signs:** Signs being made and they will be installed in the spring.
- **USDA Truck Grant/Loan:** The bed has been put on the new truck. It has to be inspected and a few items need to be installed by the dealer.
- **Beach Park Dirt & Gravel Road Project:** Nothing new.
- **Library Trees:** Cindy received estimates from Matt's Tree Service and Brownbark. Kent reviewed the information and suggested which trees to trim and/or remove. Cindy will get a revised estimate from both Matt's and Brownbark for the exact items that need to be addressed.

New Business:

- **Beach Park Improvements:** Cindy received an estimate for additional park equipment. Reviewed. To be tabled until the next meeting.
- **Keystone Collections Depository Update:** Christi Black moved to authorize the transfer of Keystone deposits into the Community Connect Federal Credit Union General Bank Account, 2nd by Bernadette Holzer, motion carried. Robert Holzer executed the depository form to accomplish this directive.
- **2023 Budget:** Reviewed and discussed. Denny O'Toole moved to authorize the advertising of the notice of budget availability in the newspaper, 2nd by Bernadette Holzer, motion carried. No tax increase. No water increase.

Executive Session: None

Reports:

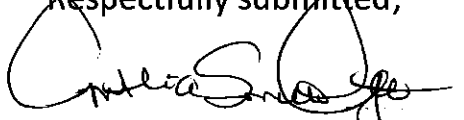
- **Mayor:** None.
- **President:** None.
- **Committees:** None.
- **Sheriff:** None.
- **Library:** Library Board Minutes dated 9/7/2022 reviewed. Letter from Carla Woodside dated 11/10/22 requesting an appointment to replace Miquel Taylor whose term ends 12/31/22. Denny O'Toole moved to appoint Kathleen McMichael to the Library Board for a three-year term effective 1/1/2023, 2nd by Christi Black, motion carried.
- **EHB:** None.
- **COG Report:** Next meeting 12/7/22 @ 6:30 pm.
- **TCC Committee:** None.

- **Ambulance:** Judy McDaid reported that a full-time day shift person has resigned. The board is actively looking for a replacement.
- **Zoning Hearing Board:** None.
- **TMA:** None.
- **Planning Commission:** None.

Roundtable: Judy McDaid stated that Amanda Hetrick has been appointed to the State Board of Education.

Denny O'Toole moved to adjourn, 2nd by Christi Black, motion carried. Meeting adjourned at 6:35 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary